



HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL
Parish Office, Village Hall, Horton Road, South Darenth DA4 9AZ

15th May 2024

TO ALL MEMBERS OF THE HALLS COMMITTEE

A G E N D A

You are summoned to attend a meeting of the Halls Committee to be held on **Tuesday 21st May 2024** in the Parish Room, South Darenth at **7.30 pm**. For members of the public, space is strictly limited in the Parish Room. **Contact the Parish office no later than midday 21st May to book your place in advance.** Otherwise you may not be able to attend.

1 APOLOGIES FOR ABSENCE

To receive apologies for absence

2 DECLARATIONS OF INTEREST

To receive apologies for absence

3 MINUTES

To confirm the Minutes of the last meeting held 19th March 24.

4 MATTERS ARISING

Items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

5 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE

To allow 10 minutes for questions or read out any correspondence received. Items not the responsibility of Halls will be informed of the relevant Committee or authority to direct their query to.

6 MAINTENANCE

To discuss items on the Maintenance sheet and consider for action.

8 REGULAR & CASUAL HIRERS

To receive a request from a private hirer.

To receive update regarding bookings received.

10 DATE OF NEXT COMMITTEE

Tuesday 16th July 2024.

A handwritten signature in black ink, appearing to read 'L Johnson'.

Lisa Johnson, Clerk to the Council