HORTON KIRBY AND SOUTH DARENTH VILLAGE HALL
Horton Road, South Darenth Dartford Kent DA4 9AX (DA4 9AZ for satnav)
FREQUENTLY ASKED QUESTIONS

How much does it cost?
See attached schedule of prices. A 25% booking deposit is required and a £200 returnable deposit against damage is payable before the event.

How do I get in the hall?
Call or visit the Clerk the week before your event to make arrangements for key collection when the Office is open (Mondays and Fridays 9am to 12.30pm)

Can I view the hall?
Call the Office to arrange to view the hall. Hirers can view the hall once free of charge but subsequent viewings must be paid for at the hourly rate.

What is the situation re catering?
The hirer does his/her own catering or brings in outside caterers.

Do I have to lock up and can I leave things in the hall until the following morning?
Unfortunately due to heavy demand for the hall, it is not possible to allow hirers to leave things in the hall after their booking. Hirers are expected to clear up after their event, take all items away with them and post the key through the parish office at the hall. Caterers should be informed that they must take away all their equipment at the end of the booking also.

How many does the hall hold?
Our maximum is 150 guests but 120 is better for a sit down meal type of event. 50 might be a minimum.

What are the dimensions?
The hall measures 15m x 10m excluding the stage and side rooms. The ceiling height is approximately 5 metres.

Do you supply crockery or cooking equipment?
Unfortunately we have no crockery other than cups and saucers for approximately 80 persons.

What facilities are in the kitchen?
A double oven with 5 gas rings, a 9 litre water boiler, 2 electric kettles, a fridge and a microwave.

Do you have tables and chairs?
We have 125 chairs and 20 x 6 feet long tables and 10 x 4 feet long tables (both 27.5 inches wide).

What is the parking situation?
There is parking for approximately 12 cars in the grounds but plenty of on street parking in front of the hall.

Is the hall licensed for alcohol?
Yes, the hall is fully licensed. The hirer does his/her own bar (we have a separate room where this can be set up) or brings in a mobile bar.

What are the times the hall is available for hire?
From 9.00 am to midnight.

Is the outside area included in the price?
Yes, there is a small fenced garden area behind the hall that you can use.

What about my rubbish?
All rubbish must be taken away at the end of your hire period and disposed of by yourselves. A sum of £50 will be deducted from your damage fee if rubbish is left for the Parish Council to dispose of.