

**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX**

28<sup>th</sup> February 2018

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on Monday 5<sup>th</sup> March 2018 in the Village Hall, South Darenth at 7.30 pm.

**A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATIONS OF INTERESTS**

To receive any declarations of interests not already registered.

**3 MINUTES**

To confirm the Minutes of the last Parish Council meeting.

**4 MATTERS ARISING**

To discuss items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

**5 POLICE MATTERS**

To allow discussion PCSO (if present) and to receive Police reports (for information only unless otherwise included on this agenda) (if available). PCSO will endeavour to attend once every 3 months.

**6 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow 10 minutes for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

**7 PLANNING**

SE/18/00550/MMA

Hill Farm

Franks Lane

Horton Kirby

Minor material amendment to application SE/17/03801/FUL for the conversion of agricultural barn to 6no two bedroom dwellings to change dwellings 2-5 from 2 no bedroom units to 3no bedroom units.

SE/18/00618/LDCEX

Oakview Stud Farm

Lombard Street Horton Kirby

DA4 9DF

Certificate of Existing Lawful Development in respect to the continued use of land for B8 storage

**8 HALLS COMMITTEE**

To receive the latest approved Minutes of the committee for information.

**9 REPORTS OF DISTRICT COUNCILLORS**

To receive items from the District Councillors (for information only unless specified in advance and included on this agenda)

**10 REPORT OF COUNTY COUNCILLOR**

To receive items from the County Councillor (for information only unless specified in advance and included on this agenda)

**11 COMMUNITY EVENT PLANNING**

To consider the following events and any Actions arising:

**a) St Georges Day 21<sup>st</sup> April** : any necessary expenditure to be approved including use of Marquee. Any practical needs in organising the day. Agree whether business stalls should be allowed and if so a standard charge to be applied.

**b) Inflatable Picnic event 15<sup>th</sup> July** : to agree any actions needed and key organisers

**c) Fireworks Event** To agree ticket prices, start and end time to enable advertising on website. Agree any other early actions and key organisers.

**12 FINANCIAL MATTERS**

**Schedule Of Accounts**

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

**13 INTERNAL AUDIT REPORT**

Receive for discussion and any actions arising from the Internal Auditor report.

**14 APPOINTMENT OF INTERNAL AUDITOR FOR 2018/19**

To appoint an internal auditor for 2018/19

**15 DEBIT or CREDIT CARD FOR BUSINESS USE**

To consider need for office held credit or debit card.

**16 GENERAL DATA PROTECTION REGULATIONS**

To receive information with update on practical application at April's meeting.

**17 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS**

To raise any items for communication.

**18 DATE OF NEXT MEETING**

9<sup>th</sup> April 2018.

Heather Rohard  
Clerk to the Council