



**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**  
**Parish Office, Village Hall, Horton Road, South Darenth DA4 9AX**

**25<sup>th</sup> November 2019**

To all Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held on Monday 2<sup>nd</sup> December 2019 in the Village Hall, South Darenth at 7.30 pm.

**A G E N D A**

**1 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2 DECLARATIONS OF INTERESTS**

To receive any declarations of interests not already registered.

**3 MINUTES**

To confirm the Minutes of the last Parish Council meeting.

**4 MATTERS ARISING**

To discuss items arising from the Minutes of the last meeting (for information only unless specified in advance and included on this agenda)

**5 PLANNING**

SE/19/03143/FUL

Hawkespare Ltd

Grimwood Electrical Services Ltd

Gills Farm, Gills Road

South Darenth

Kent

Conversion of existing Coach House (B8 storage use) to create 2 no. residential units with creation of amenity space and parking to serve the proposal in addition to serving the existing 3 residential units at Black Barn, Gills Farm, Gills Road, South Darenth, Dartford DA4 9LE

**6 POLICE MATTERS**

To allow discussion PCSO (if present) and to receive Police reports (for information only unless otherwise included on this agenda) (if available). PCSO will endeavour to attend once every 3 months.

**7 QUESTIONS FROM THE PUBLIC and CORRESPONDENCE**

To allow 10 minutes for members of the public to raise any matters for consideration and future decisions as necessary and appropriate. Please note items raised will be referred to the relevant parish council meeting. The public raising items that are not the responsibility of the Parish Council will be informed of the relevant authority to direct their query to.

**8 REPORTS OF DISTRICT COUNCILLORS**

To receive items from the District Councillors (for information only unless specified in advance and included on this agenda)

**9 REPORT OF COUNTY COUNCILLOR**

To receive items from the County Councillor (for information only unless specified in advance and included on this agenda)

**10 RECREATION AND OPEN SPACES COMMITTEE**

To receive the latest approved Minutes of the committee for information.

**11 HKSD COMMITTEE STRUCTURE**

To decide outcome of proposal for an alternative structure to Parish Council Committees. Terms of Ref for ROS and 'Buildings' Committee have been agreed; for ratification by Parish Council.

**12 S106 UNDERSPEND JUBILEE HALL**

To receive update from SDC if available.

**13 FINANCIAL MATTERS**

**Schedule of Accounts**

To receive the schedule of accounts, approve payments and authorise electronic payments to be made.

**14 WIDE HORIZONS BUILDING**

To receive any updates from Cllr Stewart and Cllr House.

**15 125<sup>th</sup> ANNIVERSARY**

To receive report from 'Yesterday and Today' book launch. To resolve several questions regarding Avenue of Trees.

**16 WEIR AT WESTMINSTER FIELD**

To receive correspondence from neighbours regarding upkeep of the weir and consider future flood defences for Westminster Field.

**17 CHAIRMAN RESOLUTION JULY 2019**

To clarify when the 3 year term starts for the Chairmen of Council and Committees.

**18 2020 CALENDAR**

To confirm all dates on the calendar and consider merging St George's Day Community Day with VE Day

**19 WEBSITE/SOCIAL MEDIA/NEWSLETTER ITEMS**

To raise any items for communication. To consider adding photographs of Councillors and staff to the website.

**20 DATE OF NEXT MEETING**

Monday 6<sup>th</sup> January 2020



Lisa Bugler  
Clerk to the Council