

MINUTES OF THE MEETING OF THE HALLS COMMITTEE held on Tuesday 23rd May 2017 in the Parish Room, Village Hall, South Darenth at 7.30 pm.

PRESENT: Cllr Terry Moyle (Chairman)
Cllrs Peter Rushbrook (Vice Chair), C Willson, D Mitchell

IN ATTENDANCE: Dawn McFall Assistant Parish Clerk

1 APOLOGIES FOR ABSENCE

Received from Cllr Blackamore, Cllr Page, Mr Brian Lelliott (Short Mat Bowls)

2 DECLARATIONS OF INTEREST

None.

3 MINUTES

The Minutes of the last meeting were confirmed and signed as a true record.

4 MATTERS ARISING

Cigarette Boxes: These have now arrived and need putting up, they are on the maintenance list, Cllr Rushbrook said he would try and put them up shortly.

Shutter Maintenance: Shutter has been repaired, they have provided us with a handle so that we can use the mechanical override. When John Turnball in next he will do another PAT test.

Changes to Terms and Conditions: The suggested alterations have now been completed.

New Years Eve Ballot: The appropriate people have been advised on the outcome. Are we going to change the way we decide this, to go on next Agenda.

5 MAINTENANCE MATTERS

To block up hole in RK Store room ceiling – The Clerk spoke to Mark.

Anti-vandal painting of Grandstand – The Clerk spoke to Mark.

Upholstery Cleaning – Date to be confirmed.

Clear JH guttering above patio – Confirmed that this would be completed very soon.

External doors – this is on the maintenance list, 3 companies have been asked to quote, it will be on the Agenda for the June Parish Meeting.

Ladies Toilet Locks – VH – Cllr Rushbrook had a look at these, the dividing wall between the 2 cubicles has been damaged causing movement, Cllr Rushbrook will make a bracket and repair.

6 ACCESS INTO OFFICE AND VILLAGE HALL

Less mobile people have trouble getting out of the Parish Office. There are handles attached to the wall they can hold to help them in but nothing on the way out. It was suggested that a hand rail was fitted to the ground/wall outside, if they still have difficulty the step could be altered so that there are 2 steps rather than the 1. It was felt that at this stage not to alter the village hall steps as there is a hand rail and if needed disability access at the side of the building.

7 REGULAR HIRERS

It was reported by hirers of the Jubilee Hall that cleaning standards have declined and that there were dog hairs on the floor. Mark was asked to do a deep clean and the Village Hall toilets. It has been commented on that it is now much cleaner. Members suggested that now the Dog Club and Riverside are using the Jubilee Hall more cleaning hours may be necessary, Members asked what cleaning is done daily/weekly and how often the kitchen is given a good clean including cleaning of the oven. It has also been mentioned in an email to the Halls Committee that there had been insufficient toilet rolls at a recent event.

ACTION: Clerk to liaise with contractor to discuss and report back to committee at next meeting.

8 TOILET REFURBISHMENT

This has been referred until the July meeting as only 1 quote had been received.

ACTION: Clerk to liaise with contractors to chase

9 DAMAGE DEPOSIT

£100 from a Damage Deposit was withheld due to rubbish being left, dirty floor and other issues which were refuted by the hirer. On weighing up the evidence it was decided that £50 be refunded - £50.00 would still be retained as all rubbish was not removed as per the T&C's. 'Clean up all spills' to be added to our T&C's although this is stated clearly in the Key Pack 'end of session checklist'

10 HALL DECORATING REVIEW

Following redecoration of the Village Hall there were a number of snagging issues; it was agreed to hold back £500 until all snagging has been completed in the summer holidays.

There had also been an issue with paint on the floor and the extra expense of cleaning this before the floor could be sealed. The floor contractor charged an extra £250 however it was decided that the decorator should not be penalised for this as he would have cleaned the paint had he been informed that it was a problem.

The quote for painting Parish Room was accepted but the Parish room toilet did not need painting. Cllrs Rushbrook and Willson will move the cupboard in the Parish Room to the Green Room for this work to be carried out. ACTION: Dawn McFall to contact KCC and ask for cost of archiving the contents of the cupboard.

11 PLANNING

SE/17/01161/LDCEX

14 Esparto Way

South Darenth

Kent DA4 9FF

Change of use from work unit to residential property

NO OBJECTION

SE/17/00772/HOUSE

Bayhams Cottage

Rays Hill

Horton Kirby

Kent DA4 9BD

Erection of a single storey side extension and a first floor rear extension

ORIGINAL OBJECTION STILL STANDS

SE/17/01061/HOUSE

Kirby Grange

Horton Road

Horton Kirby

Kent DA4 9BN

Conversion and extension of garage to annex to main house

OBJECTION: Overdevelopment of Greenbelt land

SE/17/01282/FUL

Plot 4 Grazing Land South of Viaduct Terrace

Horton Road

South Darenth

Kent

NO OBJECTION

12 DATE OF NEXT COMMITTEE

The next meeting will be 18th July 2017

Meeting ended at: 9.10pm

Chairman

Date