

## **HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**

### **MINUTES of the ANNUAL MEETING of the PARISH COUNCIL held on 14<sup>th</sup> May 2018 in the Village Hall, South Darenth at 7.30 pm**

Present: Cllr I Blackamore  
Cllrs R House, D Mitchell, T Moyle, C Page, P Rushbrook, M Stead, J Stewart,  
C Willson

Cllr P McGarvey, District Councillor  
Cllr R Gough  
PCSO S Vincent

Members of the public: B Carroll, D & A Hollands, A Davey, M & J Ellis, S & N Dove  
and 30 members of public

In attendance: H Rohard, Parish Clerk  
D McFall, Assistant Parish Clerk

#### **1 ELECTION OF CHAIRMAN FOR 2018-19**

Cllr Blackamore welcomed everyone to the meeting.  
RESOLVED that Cllr Blackamore be elected as Chairman for 2018-19  
Cllr Blackamore signed his declaration of acceptance of Office.

#### **2 APOLOGIES FOR ABSENCE**

Received from Rev Emma Young and Alfie Nicholls.

#### **3 DECLARATIONS OF INTEREST**

None.

#### **4 ELECTION OF VICE-CHAIRMAN FOR 2018-19**

RESOLVED that Cllr Rushbrook be elected as Vice Chairman for 2018-19.

#### **5 MINUTES**

The Minutes of the last meetings held 9<sup>th</sup> April 2018 were signed as a true record.

#### **6 MATTERS ARISING**

Matters arising will be reported at the June meeting.

#### **7 MEMBERSHIP OF COMMITTEES, OTHER BODIES AND SPECIAL INTEREST ROLES: As follows for ratification**

##### **Village Hall Committee**

Chairman and Vice Chairman

Cllrs T Moyle (Chairman), C Page, P Rushbrook (Vice Chairman) and D Mitchell, C  
Willson

Representatives of hall users (non-voting members);

Mike Crook (Valley Players)

##### **Recreation and Open Spaces Committee**

Chairman and Vice Chairman

Cllr Stewart (Chairman) Cllrs R House, C Page, M Stead (Vice Chairman)  
Mick Burroughs (South Darenth Football Club), Martin Mason (Allotments  
representative) (non-voting members)

**Grants Committee**

Chairman and Vice Chairman  
Cllrs Page and Stead

**DRIPS**

Malcolm Dunn

**Planning Inspectors**

Cllrs House and Rushbrook

**Police Liaison**

Cllr House

**Footpaths**

Cllr Moyle and Stead

**HR and Complaints Group**

Chairman and Vice Chairman  
Cllr Page and Cllr Mitchell

**Anthony Roper Charity**

Gill Tripp

**KALC**

Cllr House

**Internal Auditor**

David Buckett

Any Councillor may visit the Parish Office to inspect systems and accounts.

**Special Interest roles:**

**Youth:** to promote issues relevant to young people - Cllr C Willson

**Community:** to promote good community relations with Parish Council and residents  
Cllr C Page

**Business:** to help the Parish thrive economically and free business support sessions–  
Cllr R House

**Health and Wellbeing:** promote KCC/SDC/NHS initiatives to promote health and  
wellbeing for residents – Cllr C Willson

**Health and Safety:** Cllr C Willson

**Allotments:** Cllr C Page, M Stead and J Stewart

**Burial Grounds:** Cllr Page and Stewart

**8 CALENDAR OF MEETINGS 2017 -18**

Parish Council meetings to be held on the first Monday of the month except when it  
falls on a Bank Holiday, then will be held the following week at 7.30pm.

The Parish Council will be in recess during August.

The Village Hall Committee to meet bi-monthly (January, March, May, July,  
September, and November) on the third Tuesday of the month at 7.30pm

The Recreation and Open Spaces Committee to meet bi-monthly (February, April,  
June, August and October) on the fourth Monday of the Month at 7.30pm December  
meeting will be 17<sup>th</sup> December 2018.

**9 HALLS COMMITTEE**

The latest approved Minutes of the committee were received for information.

## **10 PLANNING**

SE/18/01010/HOUSE

18 The Grange, South Darenth

Demolition of fence. Erection of a double storey side extension and single storey rear extension

NO OBJECTION

SE/18/01206/HOUSE

85 New Road, South Darenth

Single storey extension to rear

NO OBJECTION

## **11 SAXON PLACE PARKING RESTRICTIONS**

Members considered a request from local resident requesting Double Yellow Lines be installed to keep access road clear to homes numbered 22 -36 and 6 -16. Photos had been submitted to the Council to highlight cars parked on the pavement in that area which implied that Double Yellow Lines were sought for all the road not at the junction as discussed at the April meeting when the resident had attended to raise the matter.

Dave Hollands stated that the parked cars would have to move elsewhere on the estate causing congestion elsewhere. Although some gardens have hard standing they had been forced to fence some gardens off and not use them when KCC enforced dropped kerbs at Saxon Place recently. Nathan Dove stated that the refuse collection vehicle can access the length of the road without difficulty.

Cllr Stewart asked if any reports of Emergency Vehicles not being able to get through had been raised. He proposed that no action. Cllr Willson seconded the proposal and all voted in favour.

## **12 STATEMENT OF FINANCIAL CONTROL**

The Statement of Internal Control for the year ending 31<sup>st</sup> March 2018 was signed by the Chairman and the Clerk on behalf of the Council.

## **13 ANNUAL RETURN 2018-19**

a) The Annual Governance Statement for 2017/18 was considered and approved and signed by the Chairman and the Clerk on behalf of the Council.

b) The Accounting Statements and supporting documents as provided by the Responsible Financial Officer who, prior to the meeting signed Section 2 of the Annual Return for 2017/18. The Chairman signed the Statement on behalf of the Council

## **14 FINANCIAL MATTERS**

### **Schedule Of Accounts**

The schedule of accounts and payments approved for cheques to be signed.

## **15 DATE OF NEXT MEETING**

4<sup>th</sup> June 2018

Meeting ended at 7.52pm

Chairman:

Date: