

**\*\*\*\*DRAFT\*\*\*\***

**HORTON KIRBY AND SOUTH DARENTH PARISH COUNCIL**

**MINUTES of the ANNUAL MEETING of the PARISH COUNCIL held on  
13<sup>th</sup> May 2019 in the Village Hall, South Darenth at 7.30 pm**

Present: Cllr I Blackamore  
Cllrs R House, D Mitchell, T Moyle, P Rushbrook, M Stead, J Stewart,  
C Ward

Cllr P McGarvey, District Councillor  
Cllr R Gough  
PCSO Robinson and Insp Ballard

Members of the public; M Dunn (DRiPS), M Gallant NWKCP, C Brinkman (We are  
Beams) and approximately 20 others.

In attendance: H Rohard, Parish Clerk  
L Bugler, Assistant Parish Clerk

**1 ELECTION OF CHAIRMAN FOR 2019-20**

Cllr Blackamore welcomed everyone to the meeting.  
RESOLVED Cllr Blackamore was elected as Chairman for 2019-20 by show of hands  
Cllr Blackamore signed his declaration of acceptance of Office.

**2 APOLOGIES FOR ABSENCE**

Received from Cllr Page

**3 DECLARATIONS OF INTEREST**

Completed Disclosable and Non Disclosable Pecuniary Interest forms were circulated to  
members to be returned to the Monitoring Officer.

**4 ELECTION OF VICE-CHAIRMAN FOR 2019-20**

RESOLVED Cllr Rushbrook was elected as Vice Chairman for 2019-20

**5 MINUTES**

The Minutes of the last meetings held 1<sup>st</sup> April 2019 were signed as a true record.

**6 MATTERS ARISING**

Matters arising will be reported at the June meeting.

**7 MEMBERSHIP OF COMMITTEES, OTHER BODIES AND SPECIAL  
INTEREST ROLES: As follows for ratification**

**Village Hall Committee**

Chairman and Vice Chairman

Cllrs T Moyle (Chairman), C Page, P Rushbrook (Vice Chairman) D Mitchell and T  
Ward

Representatives of hall users (non-voting members);

Mike Crook (Valley Players)

### **Recreation and Open Spaces Committee**

Chairman and Vice Chairman

Cllr Stewart (Chairman) Cllrs R House, C Page, M Stead (Vice Chairman)  
Mick Burroughs (South Darenth Football Club), Martin Mason (Allotments representative) (non-voting members)

### **Grants Committee**

Chairman and Vice Chairman  
Cllrs Page and Stead

### **DRIPS**

Malcolm Dunn

### **Planning Inspectors**

Cllrs House and Rushbrook

### **Police Liaison**

Cllr House

### **Footpaths**

Cllr Moyle and Stead

### **HR and Complaints Group**

Chairman and Vice Chairman  
Cllr Page and Cllr Mitchell

### **Anthony Roper Charity**

Gill Tripp, Roy Cockburn and Malcolm Green

### **KALC**

Cllr House

### **Internal Auditor**

David Buckett

Any Councillor may visit the Parish Office to inspect systems and accounts.

### **Special Interest roles:**

**Youth:** to promote issues relevant to young people - Cllr C Ward

**Community:** to promote good community relations with Parish Council and residents  
Cllr C Page

**Business:** to help the Parish thrive economically and free business support sessions–  
Cllr R House

**Health and Wellbeing:** promote KCC/SDC/NHS initiatives to promote health and wellbeing for residents – vacant

**Allotments:** Cllr C Page, M Stead and J Stewart

**Burial Grounds:** Cllr Page and Stewart

**Water Hydrants:** Cllr Page

## **8 GENERAL POWER OF COMPETENCE**

RESOLVED that the Parish Council meets the criteria of having a qualified Clerk and exceeds 2/3<sup>rd</sup> of elected members (all are elected) and declares the General Power of Competence.

## **9 CALENDAR OF MEETINGS 2019 -20**

Parish Council meetings to be held on the first Monday of the month except when it falls on a Bank Holiday, then will be held the following week at 7.30pm.

The Parish Council will be in recess during August.

The Village Hall Committee to meet bi-monthly (January, March, May, July, September, and November) on the third Tuesday of the month at 7.30pm

The Recreation and Open Spaces Committee to meet bi-monthly (February, April, June, August and October) on the fourth Monday of the Month at 7.30pm December meeting will be 16<sup>th</sup> December 2019.

## **10 RECREATION AND OPEN SPACES COMMITTEE – HEATHSIDE TOILETS PROJECT.**

The latest approved Minutes of the committee were received for information.

The ROS Committee submitted overall costs for the provision of a converted shipping container toilet block. 3 quotes were received ranging between £32,287.50 to £15,800 which included standard and stainless steel sanitary ware options, delivery and timber cladding to the exterior.

Ancillary installation costs will be approximately £6071.17. The Committee recommended that costs should be met from Reserves in addition to the £20,000 already available.

Cllr House proposed the option from MAC Containers including stainless steel sanitary ware at £27,405 + VAT. Cllr Ward asked what the advantage would be over the cheaper quote. Cllr Rushbrook answered that MAC uses new containers, not recommissioned ones where the structure may have been compromised in heavy use. Cllr Blackmore explained that the cheapest quote did not provide stainless steel sanitary ware which would be best to guard against vandalism. The disabled toilet would have ceramic fittings but a RADAR key lock to ensure it is only available to those with disabilities. Cllr Stewart seconded the proposal and all voted in favour.

Cllr Stewart proposed that £15,000 be allocated from Reserves to top up £20,000 already allocated for this project. Cllr Moyle seconded and all voted in favour.

RESOLVED that £35,000 be made available to purchase toilet block from MAC Containers and for ancillary works for installation.

## **11 TRANSFER OF SEVENOAKS DISTRICT COUNCIL AMENITY LAND**

Transfer documents were received to progress the land transfer from Sevenoaks District Council in respect of amenity land in Montgomery Road and Shrubbery Road, adjoining 21 East Hill, Glebe Place and Saxon Place. Cllr Stewart proposed that the documents should be executed and Cllr Moyle seconded all voted in favour. 2 members were selected to sign the documents with the Clerk: Cllr Stewart and Cllr Stead. RESOLVED Transfer Documents to be executed in accordance with the Council's Standing Orders.

## **12 PLANNING**

SE/19/11961/LDCEX

1 -3 The Black Barn, Gills Road

South Darenth, DA4 9LE

To establish it was lawful not to comply with condition 1 (Notwithstanding the provisions of the Town and Country Planning (USE Classes) Order 1987 no unit shall be occupied by the same person for a period of three months of vacating the accommodation) of 08/02858/FUL

OBJECTION: The lack of demand for these properties as holidays lets has not been evidenced and therefore there is no case for change of use to permanent dwellings.

SE/19/01050/LBCALT

Franks Hall, Franks Lane

Horton Kirby DA4 9JJ

Proposed restoration and conversion of the Gallery to create a new dwelling. Erection of a single storey extension

**NO OBJECTION**

### **13 FINANCIAL MATTERS**

#### **Schedule Of Accounts**

The schedule of accounts and payments were approved for payments to be made electronically.

### **14 DATE OF NEXT MEETING**

3<sup>rd</sup> June 2019

Meeting ended at 7.52pm

Chairman:

Date: